

Grace and Holy Trinity Cathedral
Minutes, Regular Meeting of the Vestry
Thursday, September 27, 2018

Members Present: The Very Rev. Evelyn Hornaday, Interim Dean; Paula Connors, Senior Warden; Terri Curran, Junior Warden; Tara Bennett; Phyllis Biddle; Sharon Cheers; Jackye Finnie; Donna Knoell; Candy McDowell; Ron Michka; Ryan Thomas; Milt Tootle.

Others Present: Chuck Ritter, Treasurer; Steve Moore, Chancellor; Canon Christy Dorn; Julie Toma, Cathedral Administrator. Guests: David Barker, Robin Rusconi

Absent: Jonathan Sternberg, Clerk.

The meeting was called to order at 5:36 p.m. in the Common Room. Ron Michka opened in prayer.

1. Approval of the August 23, 2018 minutes:

Mother Evelyn presented the minutes of the August 23, 2018, meeting. An amendment was suggested to add Sharon Cheers to list of members present. Terri Curran moved to approve the minutes as amended. Tara Bennett seconded. The minutes were approved by unanimous voice vote.

2. Financial Report

Chuck Ritter gave an overview of the status of the 2019 budget process. The next meetings are October 1 and 22. For 2018, pledge YTD is a bit light but within reason. Plate giving is light. Chuck explained the Finance Committee's position on the Gifts & Bequests line that included \$10,000. He said we have been notified about a \$10,000 bequest, which the Finance Committee believes should go into the Gifts & Bequests line since the Vestry approved the budget with the \$10,000 added (as opposed to the usual procedure for bequests of 20% to Vestry discretionary and 40% each to the Grace and Trinity funds, respectively). Property repairs are running low; utilities are high. Youth and music are spending less than budget. Chuck also explained the Endowment to Operating line: \$17,000 was moved to Operating to cover the Dean's 403b contributions. The \$17,000 will be paid out in September. Looking at a \$22,000 surplus through the end of August.

The audit is completed. The Finance Committee has recommended to the Vestry to approve the audit and direct that the personnel files be reviewed by

year end. Milt Tootle moved to accept the audit, which was seconded by Phyllis Biddle. The audit report was approved by unanimous voice vote.

Robin Rusconi presented the report from the Personnel Committee regarding health insurance benefits. In 2019, employees will be asked to cost share health insurance premiums by paying 15% of the plus one and family portions.

Mother Evelyn explained the annual giving campaign. A letter will go out mid-October with five postcards to follow each week. The mailings will be sent by bulk mail.

3. Buildings and Grounds Report

Dave Barker presented recommendations from the Buildings and Grounds Committee:

- Floor scrubber machine: The Committee recommends the purchase of a floor scrubber for the cost of \$6,400.
 - The Vestry approved the purchase of the floor scrubber.
- Founders' Hall Broadway door: The Committee recommends removing the button but put the repair on the priority list for a future date.
- Request for approval for the authority to spend money on projects without prior Vestry approval
 - Discussion about the \$5,000 limit – is that too high? The Finance Committee tossed around \$5,000 per occurrence with a limit of \$25,000.
 - The motion to approve this was tabled with the understanding that the 2019 budget will include room for these kinds of work.
- Proposal for work to regrade Haden Hall to improve drainage.
 - Donna Knoell moved to approve. Tara Bennett seconded. The motion was approved by unanimous voice vote.
- Nave lighting: Recommendation to approve up to \$150,000 for lighting in the Nave. We have a TIF grant that will pay for up to half of the final cost.
 - Steve Moore will write a letter to TIF for clarification on this.
 - Motion approved with one nay vote, contingent upon confirmation from TIF that the lights are covered under the grant.

4. Strategic Plan Event: Saturday, October 13

Tara Bennett presented details of the October 13 Strategic Plan Event. Gather at 8:30 a.m. for coffee/pastries. Goal is to look at what's working, what's not working. We're not looking at rewriting the plan but how we are

implementing it. Event is for Vestry and clergy (Mother Evelyn, Canon Dorn, and Marco Serrano). The plan is to end by 12:00 p.m.

Tara Bennett requested that participants reread the entire plan. Be prepared to discuss what is working, why is it working well, what is not working, why not, what do you need to make it work.

Tara Bennett thanked strategic plan committee leaders for submitting reports for this meeting, which would be discussed more in detail at the retreat.

5. Dean Search Committee selection

We received 15 applications with 14 of the 15 applicants qualifying as communicants in good standing (i.e., they regularly attend the Cathedral, they are confirmed Episcopalians, and they give regularly to the Cathedral).

Milt Tootle moved to accept the following as the nine members of the Dean Search Committee: Joan Bergstrom, Don Chase, Brian Cowley, Mark Galus, Ellen Goheen, Paget Higgins, Paula Livingston, Chris Morrison, and Ken Stewart. Candy McDowell seconded. The motion was approved with one nay vote.

The Vestry expressed appreciation for those who applied but were not selected: Lana Batiste, Alexandra Connors, Richard Fanolio, Jim Royer, Rick Sloan, Ric Sweeting.

The wardens will contact those selected and the Interim Dean will contact those not selected. The Search Committee will be commissioned Sunday, September 30 at all three services.

6. Cathedral Conversations

Thirteen listening sessions are scheduled. We have three moderators for the conversations. Signups will continue online and at coffee hour. Thank you for those who are hosting.

Adjourned with closing prayer at 8:19 p.m. The next meeting of the Vestry will be Thursday, October 18, 2018.