

Grace and Holy Trinity Cathedral  
**Minutes, Regular Meeting of the Vestry**  
**Thursday, October 18, 2018**

Members Present: The Very Rev. Evelyn Hornaday, Interim Dean; Paula Connors, Senior Warden; Terri Curran, Junior Warden; Jonathan Sternberg, Clerk; Phyllis Biddle; Sharon Cheers; Donna Knoell; Candy McDowell; Ron Michka; Milt Tootle.

Others Present: Chuck Ritter, Treasurer; Steve Moore, Chancellor; Canon Christy Dorn; Julie Toma, Cathedral Administrator. Guests: David Barker, Robin Rusconi

Absent: Tara Bennett; Jackye Finnie; Ryan Thomas.

The meeting was called to order at 5:36 p.m. in the Common Room. Ron Michka opened in prayer.

1. Approval of the August 23, 2018 minutes:

Jonathan Sternberg presented the minutes from August 23, 2018.

Motion made and seconded to amend a portion of the minutes. The motion passed by unanimous voice.

Donna Knoell moved to approve the minutes as amended. Tara Bennett seconded. The minutes were approved by unanimous voice vote.

2. Financial Report

Chuck Ritter gave an overview. Year-to-date pledge is moving slower than this time last year. Plate is also running light. Recurring bequest is running behind last year due to timing of the Crowell Trust payment. Endowment-to-Operating is higher due to withdrawals from restricted fund to pay Marco Serrano and Mother Evelyn's salaries. Expense higher than expected is clergy support. We made payments to Mother Evelyn's 403b in September and October. Property expenses for insurance are higher but repairs are lower. Music is running lower than expected due to less spent on instrumentalists/musicians. The property fund shows a negative balance due to new water meters, which will save money over time.

Our net deficit was \$442 at end of September. Chuck reported that all-in-all, things are going well this year.

Milt Tootle moved to accept the financial report. Donna Knoell seconded. The motion passed by unanimous voice vote.

Chuck Ritter also reported that the 2019 budget committee has met and gathered details for further review.

3. Cathedral Administrator's Report

Julie Toma gave updates on building projects, including the Nave lighting and stained-glass windows, as well as personnel work. We are looking at projects recommended by the Safety and Security Committee, like security cameras. A suggestion was made to put a new nursery location on that list.

4. Dean's Report

Annual Meeting: Mother Evelyn reported on dates for the annual meeting, and suggested we move the date to the fourth Sunday in January 2019. Candy McDowell moved to do so, and Terri Curran seconded. The motion was approved by unanimous voice vote. It further was suggested that we have only one worship service that day. Terri Curran moved to do so, and Donna Knoell seconded. The motion was approved by unanimous voice vote.

Personnel files: Mother Evelyn reported that we will be adding job descriptions, reviews, letters of agreement, etc. by year end.

Marco Serrano will be ordained as a Transitional Deacon on Friday, November 2 at the convention in Springfield. Mother Evelyn is rewriting his job description to include items that will help him be prepared for priesthood. He will baptize an adult who is part of the adult formation on his first Sunday, which is All Saints' Day.

The Bishop: Mother Evelyn reviewed the history of the Title III process. The Vestry discussed an announcement from the Standing Committee of the Diocese: "Bishop Field and the Standing Committee met today (October 16) and remain in conversation about the conclusion of our Title III mediation process. An announcement will be made as soon as possible." It was a concern that regardless of the outcome of the Title III process, the work with the Bishop might put a cloud over our Dean Search process.

Mother Evelyn also presented a situation involving an unnamed parishioner.

Adjourned with closing prayer at 8:05 p.m. The next meeting of the Vestry will be Thursday, November 15, 2018.