

Grace and Holy Trinity Cathedral

Minutes, Regular Meeting of the Vestry on Thursday, November 20, 2025

Approved at the December 18, 2025 Vestry meeting

Vestry Members and Leadership Present

In-Person: The Very Rev. Dr. Andrew C. Keyse (Dean), The Rev. Canon W. James Yazell (Associate Priest), Charles Shipley, Blain Lagergren (Clerk), Nigel Jones (Jr. Warden), Christine Morrison, Bill Boyd, Steve Moore (Sr. Warden), Colin Chambers, Paget Higgins, Julie Brogno, Pat Decker

Via teleconference (Zoom): Steve King, Chip Buckner (Treasurer), The Rev. Barbara Wegener

Absent: Mathias Nichols

Others Present: John Braum

The meeting was held in hybrid format (Common Room and via Zoom teleconference). The meeting was called to order at 5:30 p.m. by Dean Andy with opening worship.

Approval of previous meeting's minutes

Blain Lagergren presented the October regular Vestry minutes which were distributed in the November Vestry Packet. **Bill Boyd moved to accept the meeting minutes and was seconded by Nigel Jones. The motion passed without further discussion.**

Presentation on Choral Pilgrimage, John Braum

John Braum presented a revised or "enhanced" copy of the Choral Pilgrimage Agreement to the Vestry.

Dean's Report, The Very Rev. Dr. Andrew C. Keyse

The Convention went well and Deacon Barbara received a Bishop's Shield for her service to the Diocese.

Upcoming events: Movie night will be tomorrow, Friday, November 21. Our Pledge Ingathering will be Sunday, November 30. Our Thanksgiving service will be Thursday, November 27. Advent Workday will be Saturday, November 29. The Nativity Puppets will be showing from Friday, December 5 to Sunday, December 7. Lessons and Carols will be Sunday, December 7.

Strategic Plan Update: Organ update – \$13,500 repair to Continuo organ, the Finance Committee has voted to use money from the Curdy Fund, if permissible. We have another group coming to evaluate the main organ, Richards Fowkes & Co. The organ committee has included Canon John Schaffer in this process, who suggested the alternative company for evaluating the organ.

We need to think about Vestry nominations for the coming term. You need to be a pledging member, known to the Treasurer, confirmed, and known to the Dean.

Whom Should We Thank?

The Vestry sincerely thanks Colin Chambers for organizing food service volunteers with Pete's Garden.

Associate's Report, presented by The Rev. Canon James Yazell

James has been appointed to the Commission on Ministry at Convention. Adult Formation is finishing discussion on sacraments this Sunday, and will shift to how the prayer book marks the passage of time.

Deacon's Report, The Rev. Clare Stern-Burbano, The Rev. Barbara Wegener

There is a request for the Vestry – anticipating increased assistance requests namely grocery gift cards, we are examining options such as 16 cards at 30 dollars or 10 cards at 50 dollars totaling 500 dollars or 20 cards at 50 dollars totaling 1000 dollars, this would be over and above discretionary funds. Aldi or Cosentinos are options. We need to reach out to Finance Committee or we can handle it with Vestry discretionary.

Julie Toma has sent an email regarding volunteering for poinsettia deliveries.

Financial Report presented by Chip Buckner, Treasurer

Revenues and Expenses: Pledges were \$21,664 for October. Plate was \$9,939, way up because of tap-to-pay misclassification. Recurring bequests, typically \$75,000 showed as zero because October bequest came in November instead. Endowment to operating at \$69,482 was higher than expected in October. Clergy Salary, Lay Salary, and Related expenses, at \$30,289 and \$60,677 respectively, are up, as a result of new assistant organist, and Rev. Clare budgeted out of lay salary.

YTD difference: October was negative, Pledges are down in Oct and YTD, Plate is down YTD, Recurring Bequests are down YTD but will be cleared up after October/November bequest received, Endowment to Operating is up YTD. ERC funds will be used to balance the budget. Clergy and Related Salary expenses up YTD, Lay Salary down YTD. Facilities expenses are up YTD. Utilities expenses are down YTD. Total expenses are way down YTD.

Balance Sheet: Operating fund we spent more than came in this month, so we are down. Memorial fund, \$22,000 down for stonework expenditure. Cabaret fundraiser for the music guild, for the Messiah Singalong. Cash accounts lower to cover excess funds spent. Securities looking good as of date of preparation. Withholding accounts not changing is being investigated.

Blain Lagergren moved to accept the October Financial Report and was seconded by Bill Boyd. The motion passed without further discussion.

Stewardship Report, presented by Steve Moore, Stewardship Chair

Pledge goal is \$465,000, right now we are at 52 pledges, totaling \$241,817. 27 pledges are increased. 6 have been decreased. 3 are new pledges. Relative to years past, average pledge is up. \$465,000 will be possible. Thanks to everyone who attended stewardship gatherings. Blessing of pledges will be November 30.

Junior Warden's Report, presented by Nigel Jones

The amplifier has been repaired in the Nave, costing \$1800. \$3500 will be the expense to repair the plumbing in Founders' Hall. Winterizing efforts are ongoing, landscaping is tidying up. Lack of lighting on the east side exterior, far side of Founders' Hall is being addressed, new lights are being installed, courtesy of Bud and Candy McDowell.

Senior Warden Report, *presented by Steve Moore*

Other Committee or Vestry Liaison Reports

Buildings & Grounds, *Nigel Jones, Charles Shipley, Steve King, Mathias Nichols*

Finance, *Nigel Jones, Steve Moore, Bill Boyd, Paget Higgins*

Social Action & Outreach, *Colin Chambers, Christine Morrison, The Rev. Barbara Wegener*

Social Events, *Julie Brogno, Colin Chambers, Pat Decker*

Newcomers, *Julie Brogno, Steve King, The Rev. James Yazell, Beth Keyse*

Children & Youth, *Blain Lagergren, Mathias Nichols*

Stewardship, *Steve Moore, Blain Lagergren, Mathias Nichols*

Incorporated into Stewardship Report.

Community Engagement, *Christine Morrison, The Rev. Barbara Wegener*

Budget, *Bill Boyd (Chair), Nigel Jones, Pat Decker, Steve Moore*

Proposals are necessary for capital expenses, e.g. audio visual, cameras, etc. Operating budget proposed for 2026 is \$2.1 million. We can expect at a 5% draw a deficit of \$64,000, but a 5.5% draw will result in \$8,000 more than necessary for expenses. We are trying to tie the budget to our stewardship campaign and growing the congregation. We have started a new committee to examine our investment policy.

The Vestry went into Executive Session from 6:59 until 7:06.

Additional Discussion

Old Business

Joan Bergstrom will be staying on as volunteer coordinator.

New Business

The next Vestry Meeting will be December 18 at 5:30 p.m. in the Common Room and via teleconference.

Steve Moore moved to adjourn the meeting and was seconded by Paget Higgins. The motion passed.

The meeting was closed with the saying of the Grace. The meeting adjourned at 7:08 p.m.

Respectfully submitted,
Blain Lagergren, Clerk