

Grace and Holy Trinity Cathedral

Minutes, Regular Meeting of the Vestry on Thursday, June 26, 2025

Approved at the August 28, 2025 Vestry meeting

Vestry Members and Leadership Present

In-Person: The Very Rev. Dr. Andrew C. Keyse (Dean), Charles Shipley, Colin Chambers, Blain Lagergren (Clerk), Pat Decker, Steve Moore (Sr. Warden), Nigel Jones (Jr. Warden)

Via teleconference (Zoom): Steve King, Mathias Nichols, Julie Brogno, Chip Buckner (Treasurer), The Rev. Barbara Wegener (Deacon)

Absent: Paget Higgins, The Rev. C.J. Duffie (Deacon), Christine Morrison, The Rev. W. James Yazell (Associate Priest), Bill Boyd

Others Present:

The meeting was held in hybrid format (Common Room and via Zoom teleconference). The meeting was called to order at 5:30 p.m. by Dean Andy with opening worship.

Approval of previous meeting's minutes

Blain Lagergren presented the May regular Vestry minutes which were distributed in the June Vestry Packet. Spelling corrections were necessary to several names in the minutes. Steve Moore moved to accept the meeting minutes as amended and was seconded by Colin Chambers. The motion passed without further discussion.

Dean's Report, *The Very Rev. Dr. Andrew C. Keyse*

Upcoming events: Dean Andy will be performing a pulpit exchange for the morning services this Sunday, June 29, with the dean of Grace Cathedral in Topeka, Kansas, The Very Rev. Torey Lightcap and his wife Jackie. Beth Keyse will accompany Dean Andy to Topeka. We will have our Parish movie night on Friday, July 25. Our Parish breakfasts start July 13, the next being August 10. We did not have a Deanery picnic last year because of the consecration walkabouts and planning. The Northwest Metro Deanery "picnic" will be an ice cream social Saturday, July 19 from 3:00 to 5:00 pm. It will be hosted by St. Andrew's at HJ's Youth and Community Center. A Betty Rae's ice cream truck will be present. Ice cream will be free but registration is required. Children and youth minister update, we are still taking applications. It went out yesterday in the Diocese of Kansas newsletter and today in the Diocese of West Missouri newsletter. Clare Stern-Burbano has shared it as well.

Strategic Plan Update:

Whom Should We Thank?

Associate's Report, presented by *The Very Rev. Dr. Andrew C. Keyse on behalf of The Rev. James Yazell*

Fr. James is finishing up in Sewanee this week. This is his last summer, his 5th summer, no classes but working on his final project with advisor. That will wrap up on Friday and he will drive back on Saturday. CJ has one more week of adult formation, his class on the Holy Spirit. There will be a bit of a break and Fr. James will start with book study on July 13.

Deacon's Report, *The Rev. Barbara Wegener*

Deacon CJ Duffie has been called to a parish and has accepted the call. He will be priest in charge at the Episcopal Church of the Holy Family in Forest Park, Illinois. He will be ordained a priest Saturday, July 26 and he will preside the following Sunday, July 27, his last Sunday with us.

Financial Report presented by *Chip Buckner, Treasurer*

Revenues and Expenses: January through May.

Pledges are up slightly in May. Plate offering is down in May after being higher in April. User fees were down in April and May with fewer events. YTD we are \$967 below budget on pledges and \$6,114 below budget on plate offering. Gifts and bequests are \$4583 above budget YTD due to a large gift in May. Recurring bequests are \$32,687 above budget YTD. User fees are \$6,215 below budget YTD. Interest income and endowment to operating are both above budget YTD. Interfund transfers are not being transferred at this time, which is the covid money into the operating fund. YTD revenues are roughly \$35,000 better than we thought they would be owing to gifts and bequests and endowment to operating.

We are below budget for expenses YTD as of May. We are \$10,000 below budget for community and social ministry. We are \$12,240 below budget for clergy salary. We are \$38,206 below budget for lay salary. We are \$6,811 below budget on utility expenses. We are \$52,176 above budget on facility expenses. April was a difficult month for facility expenses.

Balance Sheet:

Cash accounts balance has moved down owing to moving the money into interest bearing money market accounts. Securities have bounced up April to May. Braum and Alexander Music Fund balance is showing roughly \$100,000 more than actual. Steve Berman is investigating. Balance sheet numbers are what we expected them to be though overall assets are down slightly.

Blain Lagergren moved to accept the May Financial Report and was seconded by Charles Shipley. The motion passed without further discussion.

Stewardship Report, presented by *Steve Moore, Stewardship Chair*

Dean Andy and Steve Moore spoke briefly today regarding the 2026 stewardship campaign. We want to incorporate personal visits small gatherings into our campaign this year. Steve Moore, Blain Lagergren, and Mathias Nichols will meet to discuss stewardship sometime next month to assess strategy.

Junior Warden's Report, presented by *Nigel Jones*

April was a more intense month expense-wise. We needed to repair the sewer line. The HVAC unit for Founders' Hall is having problems. Lexington Plumbers will be investigating tomorrow. It is potentially a leak of refrigerant. Cartwright Tree Care will be trimming trees and removing pine trees around the diocesan close. They will inspect and potentially remove trees in diocesan parking area. The bid is close to \$75,000 for adding a stone cap and vertical piece to the memorial garden. A deposit will be required to move forward. The concrete is eroding and spalling in both courtyards and we have a \$37,000 bid to fix it. Musselman and Hall is the bidder.

Senior Warden Report, *presented by Steve Moore*

Other Committee or Vestry Liaison Reports

Buildings & Grounds, *Nigel Jones, Charles Shipley, Steve King, Mathias Nichols*

Finance, *Nigel Jones, Steve Moore, Bill Boyd, Paget Higgins*

Social Action & Outreach, *Colin Chambers, The Rev. CJ Duffie, Christine Morrison, The Rev. Barbara Wegener*

First meeting will be July 6, after coffee hour in multipurpose room. We will be brainstorming involvement activities such as a Pete's Garden lid labeling service opportunity.

Social Events, *Julie Brogno, Colin Chambers, Pat Decker*

Movie night is July 25. Leader is currently Indiana Jones: Raiders of the Lost Ark. August 22 will be trivia night in common room. September 13 will be our croquet tournament. We still need dates for bingo and bunco. We are still brainstorming for December. We hope to publish a full year of cathedral activities. We looking at submitting photos through share drive form as well as loading pictures with QR code for pictures.

Newcomers, *Julie Brogno, Steve King, The Rev. James Yazell, Beth Keyse*

We had a welcoming committee meeting last night. We have a couple of suggestions, one of which is a gathering space and/or table in Founders' Hall for coffee hour. It would be reserved for new attendees, to sign up for nametags, our mailing list, and further conversations. We should point out volunteers during announcements in service, identifying them for newcomers to speak with.

Children & Youth, *Blain Lagergren, Mathias Nichols*

Stewardship, *Steve Moore, Blain Lagergren, Mathias Nichols*

Community Engagement, *Christine Morrison, The Rev. Barbara Wegener, The Rev. CJ Duffie*

Budget, *Bill Boyd (Chair), Nigel Jones, Pat Decker, Steve Moore*

Met and okayed timeline, budget requests have gone out as of today. Until July 28 to return them. Once all are received budget will meet again. Hopefully we will have a picture of stewardship campaign by that point.

Additional Discussion

It has been three weeks since we had consultations from John Snyder of CB Fisk, organ builder, and Dana Kirkegaard, acoustician. They will be producing written reports with regard to the organ and the building acoustics, which should be forthcoming.

Old Business

There will be no Vestry meeting in July.

New Business

Inquiry into when the cutoff date for inscription on new stone work would be. Traditionally we have given gifts for ordination of those associated with our Cathedral. Clare needs stoles and a tippet. We will be giving a gift to CJ as well. Vestry approved of those expenditures through consensus.

The next Vestry Meeting will be August 28 at 5:30 p.m. in the Common Room and via teleconference.

Nigel Jones moved to adjourn the meeting and was seconded by Steve Moore. The motion passed.

A closing prayer was led by Dean Andy. The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Blain Lagergren, Clerk